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FOR UMIST USE: SITS No. _____

Application for Admission to Postgraduate Study

Please complete the form in CAPITAL LETTERS with a black pen or in typescript. The reply address is given at the end of this form and an electronic version is also available from the website.

SURNAME _____ Title (eg Mr, Mrs, Miss) _____

Other names _____

Male/Female _____ Married/Single _____ Date of birth (dd/mm/yy) _____

Permanent Address _____

Telephone No. _____ Fax No. (if any) _____

Email address (if any) _____

Address for correspondence (if different to permanent address and with an end date if necessary)

Telephone No. _____ Fax No. (if any) _____

Email address (if any) _____

Nationality _____ Country of permanent residence _____

In which department do you wish to study? _____

For which degree do you wish to apply? (please tick)

Single Module <input type="checkbox"/>	Postgraduate Diploma <input type="checkbox"/>	MEnt <input type="checkbox"/>	PhD <input type="checkbox"/>
Postgraduate Certificate <input type="checkbox"/>	Master's by research (M Phil) <input type="checkbox"/>	Masters Training Package (MTP) <input type="checkbox"/>	Eng D <input type="checkbox"/>
MSc by examination & dissertation <input type="checkbox"/>			

Do you wish to register on a full-time or part-time basis? Full-Time Part-Time

If applying for an MSc programme by examination and dissertation, give the title of the programme (see Postgraduate Programmes Guide or website). Please include order of preference if applying for more than one programme.

If applying for a research degree, give a brief outline of the area in which you wish to work (details of research areas in UMIST are given in the Postgraduate Programmes Guide or website) and attach a separate sheet with a more detailed proposal (guidance is available on request). If applying for part-time research, please also attach a study plan (guidance on this is available on request). You should also state if planning to undertake the research away from UMIST (ie: split time or externally)

When do you wish to start your course? (MSc courses by examination and dissertation normally start in September). Students studying for research degrees may register in September, January, April or July. Please enter year of proposed entry in appropriate box below

September January April July

Higher Education

Applicants must complete this section and should attach a transcript of their studies to date (in authorised translation if necessary).

Please list present and previous higher educational institutions attended in chronological order

Qualification Awarded (eg. BSc, MSc)	Main area of study (eg. Chemistry or Engineering)	Name of Institution	Length of Study (Years)	Full or part-time	Year of graduation	Grade or GPA (state if awarded or expected)	Maximum grade or GPA achievable

English language ability is a pre-requisite of all postgraduates. Please give information about your English language qualifications (e.g. GCSE, GCE, IELTS, TOEFL or school certificates) and/or whether the language medium of your higher education studies was English.

If you are applying to the Manchester School of Management, and have not studied your first degree in the UK, you will normally be required to take the GMAT examination. If you have already taken the test, please give the date when it was taken and the score which you achieved, if known, and attach a copy of the result or give the date you intend to take the test.

If you have a professional qualification (such as corporate membership of a professional body), please give details, including the date when the qualification was obtained, and documentary evidence.

Employment

Please give details of **relevant** employment/work experience

Dates From To	Position held/nature of work	Name and place of employment (including country if not in the UK)

References

Please give the names and addresses of two referees who are able to comment on your work and academic suitability for postgraduate study. At least one should be a member of the academic staff of the institution where you last studied.

Name _____ Name _____

Appointment held _____ Appointment held _____

Address _____ Address _____

Tel No _____ Tel No _____

Fax Number _____ Fax Number _____

Email _____ Email _____

What principally influenced you to apply to UMIST? (Please tick appropriate box)

Advertisement:		Recommendation:		Recruitment fair	
C.S.U. / Prospects	<input type="checkbox"/>	Friend	<input type="checkbox"/>	Internet/Web	<input type="checkbox"/>
Hobsons	<input type="checkbox"/>	Relative	<input type="checkbox"/>	UMIST publicity	<input type="checkbox"/>
Other (please specify)	<input checked="" type="checkbox"/>	Advisor/Teacher	<input type="checkbox"/>	Agency/Agent	<input type="checkbox"/>
		British Council	<input type="checkbox"/>		

Please give additional details of where you saw an advertisement, who recommended UMIST, which fair/agent etc.

Have you viewed the UMIST website? YES NO Was it helpful? YES NO

If you have applied or intend to apply to other institutions, please state where

Funding of study

How do you intend to fund your studies? Please tick appropriate box and give further details below:

Government Scholarship Other Scholarship Employer Self/Family

Please give further details (e.g. name of sponsor and amount).

Has this funding already been arranged? YES NO

Do you require assistance from UMIST in finding funding and if so, to what level (e.g. to support tuition fees, living costs or both)?

Fees Assessment

Have you been permanently resident in the European Union (incl. UK) for the last three years? YES NO

If you were not born in the European Union (incl. UK), when did you arrive to live in the EU/UK? _____

(If you have been granted leave to enter or remain in the UK please attach copies of documentation from the Home Office with your application. If you have answered NO to this question and expect to be classed as a "Home" student for fees you may also want to attach further information.)

Disability

UMIST welcomes applications from people with disabilities and considers their suitability for a chosen programme purely on academic grounds. It is, however, very desirable to know in advance of any additional educational support needs that an applicant may have so that planning for that can begin. UMIST recognises that each student is an individual with their own support needs. UMIST should work with the applicant to assess the support needed from a wide range of options available. An applicant should be fully informed of the support available before they commit themselves to coming to UMIST. Please give details of any such needs below:

Further information

You should provide here information about why you want to undertake this course/research and your future career plans alongside any other information which you consider would be helpful to those considering your application. Please attach additional information (eg. a Curriculum Vitae/Resume) if you think this would help your application.

Declaration

I hereby apply for admission to postgraduate studies at UMIST. I confirm that the information provided in this application is correct.

Signature _____ Date _____

This form, when completed, should be returned to the **Graduate Research School, UMIST, PO Box 88, Manchester M60 1QD, United Kingdom (Fax No. [+44] [0] 161 200 8893)** for all research applications (MPhil, PhD and EngD) and the **Taught Programmes Office, UMIST, PO Box 88, Manchester M60 1QD, United Kingdom (Fax No. [+44] [0] 161 200 3635)** for all taught programme applications (MSc, MEnt, MTP, PGDip, PGCert and single modules). This application form can be used for applications for both research and taught programmes at the same time but it should be sent back to the Graduate Research School in that case.

For Departmental Use Only: Please do not complete.

Data Protection Act 1998

The information on this form will be stored in electronic and manual form and will initially be used for all purposes relating to the applicant's admission to UMIST, being disclosed to those members of staff of UMIST, and, where appropriate in the case of joint courses and facilities, of the University of Manchester, who have a need to see it. The Data Controller is UMIST. Details of the UMIST Register Entry/Notification with the Data Protection Commissioner may also be found on the WWW under <http://www.open.gov.uk/dpr/dprhome.htm> (searching under "University of Manchester Institute of Science and Technology"). The data will, in due course and in the case of those applicants offered a place, form the basis of the data processed in relation to the applicant's registration as a student and will be disclosed only to those categories of person in respect of whom UMIST is registered to disclose, where (and only where) there is a legitimate reason to do so. Data will at all times be processed in accordance with the Data Protection Act. In signing this form, the applicant will be assumed to be giving his/her consent to the processing of the data provided, including that relating to any disability indicated above. A full statement of how UMIST intends to process student data will be provided at the time of Registration in the *Registration Procedures and Student Record Code Book*, but a copy may be obtained at any time from the Data Protection Co-ordinator.

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