


Application for Admission to Postgraduate Studies

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INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

1. Download the application form as a Word document and use the tab key to move from one field of the form to another.
2. Read the Notes on Completing the Application and Reference Forms before completing the application form.
3. Complete all sections and return the application form with any supporting documents (**including references**) to the relevant School or Unit at the address given in the Notes on Completing the Application and Reference Forms.

SECTION A PERSONAL DETAILS ↓ (Please see Notes)

SURNAME/ FAMILY NAME: MR/MRS/MS/MISS/OTHER:		HOME ADDRESS IN COUNTRY OF PERMANENT RESIDENCE	
FIRST NAMES (in full):		Telephone:	
PREVIOUS SURNAME (if any)		Fax:	
		Email:	
MALE/FEMALE	DATE OF BIRTH Day Month Year	CURRENT ADDRESS FOR CORRESPONDENCE (if different)	
COUNTRY OF BIRTH	COUNTRY OF PERMANENT RESIDENCE		
NATIONALITY	ETHNIC ORIGIN	Telephone:	
		Fax:	
		E-Mail:	
		day month year day month year Dates when applicable: to	
HAVE YOU PREVIOUSLY STUDIED AT SUSSEX? (x) Yes <input type="checkbox"/> No <input type="checkbox"/>			
IF YES, WAS YOUR STUDY UNDER THE ABOVE NAME? (x) Yes <input type="checkbox"/> No <input type="checkbox"/> IF NO, STATE YOUR PREVIOUS NAME IN FULL:			
SURNAME:		FIRST NAME(s):	

SECTION B PROPOSED POSTGRADUATE STUDIES ↓ (Please see Notes)

1. Title of Programme to which you wish to be admitted. If applying for a Research Programme, please also state the School or Unit that you would like to be allocated in. Please see Postgraduate Prospectus for details.
2. Intended Qualification - choose one box only (x):

Taught Programmes: Postgraduate Diploma Master of Science (MSc) Master of Arts (MA)
 Master of Laws (LLM) Master of Research (Mres)
 MPhil (by coursework-Development Studies)

Research Degrees: Master of Philosophy (MPhil) Doctor of Philosophy (DPhil) Professional Doctorate (Ed.D)
 DPhil (ESRC) 1+3 (indicate which masters programme below) New Route DPhil
3. Method of Study - one box only (x): Full-time Part-time Visiting Distant
4. Proposed starting date:

SECTION C EDUCATION AND QUALIFICATIONS ↓ *(Please see Notes)*

All students with non-UK qualifications must submit with this application a certified transcript in English of their academic record to date along with the original transcript. Please include an explanation of the grading system.

University or Institution Attended	Dates		Subject(s) of Study	Qualification (BA, MSc, etc.)	Result Grade	Date Obtained or Expected
	From	To				

SECTION D ENGLISH LANGUAGE ↓ *(Please see Notes)*

1. If English is not your first language, what has been your language of instruction?.
2. Please give the results of any language test taken (e.g. IELTS, TOEFL, TWE) and enclose copies of certificates.

SECTION E RELEVANT EXPERIENCE ↓

Please give details of any professional and relevant experience or employment (include vacation work only if relevant). Give details also of any experience or training in advanced study or research, including publications and practical experience.

From	To	Position Held	Name and Address of Employer(s)

SECTION F OTHER APPLICATIONS ↓

1. If you are applying elsewhere please give the name(s) of the university(ies) and the programme(s) for which you have applied.
2. Is Sussex your first preference? (x) Yes No
3. If you have already contacted a member of Sussex University faculty about your application please state that person's name:

SECTION G HEALTH ↓ (Please see Notes)

If you are suffering, or have suffered, from ill health, either physically or psychologically, please give brief details.

SECTION H SPECIAL NEEDS ↓ (Please see Notes)

If you have a disability please give details including details of any special requirements, e.g. accommodation or study needs.

SECTION I CRIMINAL CONVICTIONS ↓ (Please see Notes)

Please tick if you have any criminal convictions. (x)

SECTION J REFERENCES ↓ (Please see Notes)

Please print off and give the enclosed forms to people with direct knowledge of your recent academic work, state their names and addresses below, and ask them to return the completed forms to you in a signed and sealed envelope as soon as possible. Normally your referees should be members of staff at the educational institution where you have studied. Applicants who graduated some time ago should have at least one such referee. You should supply at least two references. **You should not submit this application form without references.**

Referee

Referee

Referee

SECTION K FINANCE ↓ (Please see Notes)

Before you are finally admitted you are required to produce evidence that you can support yourself financially and pay the fees. For information on fees and maintenance costs, please see the Postgraduate Prospectus - 'Fees and Awards' section.

1. Please give details of any award for which you are currently applying. When will the outcome of your application be known?
2. Please give details of amount, awarding body and duration of any award which you currently hold.
3. If you do not receive a grant, please give details of how you will be able to finance yourself for the duration of your studies.
4. Have you been permanently resident outside the European Union for the last three years? (x) Yes No If YES please note that we may contact you for further details to determine whether you will be classified as an overseas student for fee purposes.

SECTION L ACADEMIC INTERESTS ↓

Full answers in this section are needed for proper consideration to be given to your application.

1. ALL TAUGHT PROGRAMME APPLICANTS (see Section B): please give below your reasons for applying for the course, together with a description of your major interests.
2. HUMANITIES AND SOCIAL SCIENCE RESEARCH APPLICANTS (MPhil and DPhil): please attach to this form a statement setting out the subject of your proposed research, the reason why you have chosen that research topic, and the manner in which you envisage approaching your research.
3. SCIENCE AND ENGINEERING RESEARCH APPLICANTS (MPhil and DPhil): please indicate below the general area of your proposed research. If any particular project(s) would be of interest to you, and/or if you would prefer any particular supervisor, please give details.

SECTION M FINAL CHECK FOR APPLICANTS ↓ Please cross (x) the relevant boxes.

1. References enclosed? Yes No
2. Non UK qualifications transcripts enclosed? Yes No
3. English Language test certificate enclosed? Yes No

SECTION N DECLARATION ↓ (Please see Notes)

I confirm that the information provided on this application form is true, accurate and complete.

Date: Signature:.....