

**1 OFFER**

Conditional	Unconditional				
Conditions Obtaining qualifications (Please indicate class of Honours etc)					
Tick if Department wishes <table style="display: inline-table; vertical-align: middle;"> <tr> <td>i) receipt of satisfactory references</td> <td><input type="checkbox"/></td> </tr> <tr> <td>ii) proficiency in English</td> <td><input type="checkbox"/> to be a condition for entry</td> </tr> </table>		i) receipt of satisfactory references	<input type="checkbox"/>	ii) proficiency in English	<input type="checkbox"/> to be a condition for entry
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ii) proficiency in English	<input type="checkbox"/> to be a condition for entry				
(Note: The University normally requires 6.5 in IELTS or 600 in TOEFL or computer based test at least 250)					
Other (please specify)					
1 2 3					
Transfer: If applicant will be permitted to transfer please indicate to which degree and under what conditions					

Recommended registration

PhD		Date of registration	Month	Year	
DBA		Minimum duration of study		Months	
Master by research (Please circle as appropriate) MSc / MPhil / LLM / EdD / MRes / EngD		Title of course	Full-time		
Master by instruction			Part-time		
Postgraduate diploma			Distance learning		
Postgraduate certificate			Staff	Research Assistant	
Non-graduating study				Other	

External study: (see note 5) Please enclose details of proposed supervisory arrangements (name of external supervisor, number of proposed meetings, etc).

<b>For research students only</b>	Primary Supervisor:
	Secondary Supervisor:
Field of Study:	

**2 REJECT**

Reasons	
Inadequate qualifications	Other
Places already filled	
Course/research facilities not available	

All decisions to be signed by the Head of Department, Vice Dean OR nominee.

Name (PRINT) .....

Signature .....

Date .....

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R2	
R3	
R4	



**APPLICATION FOR ADMISSION TO POSTGRADUATE STUDY**

Please read the notes on separate page before completing this form

Admission number	
Course code	
Change course code	
Status	Date

**PERSONAL DETAILS**

Name (see note 1) - PLEASE USE BLOCK CAPITALS AND UNDERLINE SURNAME/FAMILY NAME			
Title Prof/Dr/Mr/Mrs/Miss/Ms		Date of birth	
		Day	Month
			Year
Status	Married <input type="checkbox"/>	Male <input type="checkbox"/>	
	Single <input type="checkbox"/>	Female <input type="checkbox"/>	
Country of birth			
Area of permanent residence (see note 2)			
Resident in the UK since		Day	Month
			Year
Ethnic Origin (see note 3)		Disability/special needs (see note 4)	

Address for correspondence	Permanent address (if different)
Postcode:	Postcode:
Tel:	Tel:
Email:	Email:
Valid until (date)	
I am a member of staff at the University of Strathclyde in the department of:	

**PROPOSED STUDY DETAILS**

Date of entry	Month	Year	
Study by research (Please circle as appropriate)		Study by instruction (Please circle as appropriate)	
PhD / MPhil / DBA* / LLM MSc / EdD / EngD / MRes		MSc / MLitt / LLM / MEd / MEnvS / MArch / MIM PGDip / Diploma / PG Cert / Non-graduating	
Method of study Full-time / Part-time / External / Other		Method of study Full-time / Part-time / Distance learning	
Department		Title of course	
Area of research (A detailed research proposal must be submitted)			
* DBA only: Masters course you wish to take			

**ACADEMIC QUALIFICATIONS (obtained or expected)**

Please attach transcript and/or documentary evidence of all post-school qualifications			
Name of university/college/other institution	Dates attended	Main subject(s)	Award obtained (give date and class/grade of award)

If you have previously studied at this University, please state Registration No 

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## PREVIOUS POSTGRADUATE STUDY

Give details of any other postgraduate study you have undertaken, with dates

## PROFESSIONAL AND OTHER QUALIFICATIONS

Name of awarding institution/body	Subject(s) in which award obtained	Qualification obtained (give dates and whether obtained by examination/exemption)

## EMPLOYMENT AND EXPERIENCE

Give details of your present employment (if any) and of any previous employment, including name and address of employer(s), position held, type of work undertaken and dates.

## PROFICIENCY IN ENGLISH

Is English your first language?	<i>Tick</i>	
	Yes	
	No	

If English is not your first language give details of English language qualifications held and **attach copies of certificates**. If you do not already hold a recent acceptable qualification in English (eg TOEFL, IELTS) you will be required to obtain one prior to admission. The minimum score for ELTS is 6.5 or TOEFL computer based score of 250 or 600 in the paper based version. Some departments may require higher scores.

## EXTERNAL STUDY (see note 5)

If you wish to apply for permission to study outwith the University please give details of the location, the time you hope to have available, and the amount of time you intend to spend within the University (the equivalent of at least six months is normally required). You should also indicate the name and position of your proposed external supervisor.

## SPECIAL REQUIREMENTS

Give brief details of physical or other disabilities which might necessitate special arrangements or facilities.

## REFEREES

Give names, positions and addresses of two people who have been involved in supervising your recent academic work. If you have not been in education for a number of years please give the name of your current employer instead of one academic referee.

1	Name	2	Name
	Position		Position
	Address		Address
	Phone		Phone
	Email/Fax		Email/Fax

**Complete top section of each Reference Form and send one to each of your referees.**

## ADDITIONAL INFORMATION

Give information in support of your application, including reasons for applying and (if applicable) a list of your publications.

*Continue on a separate sheet if necessary.*

## SOURCE OF FINANCE

**How do you intend to finance your course of study?** *Tick*

Self-funded (please attach letter to confirm that you will be responsible for payment of fees)	
Funded by employer/Government (please attach documentary evidence of financial support)	
<u>Grant/Scholarship</u> If you have already been awarded a grant/scholarship (please attach copy of your award letter)	
If you have already made an application(s) for grant/scholarship (please give details below):  Is this the full funding? YES/NO          or partial funding? YES/NO          How long is the funding for?	
If you intend to apply for a grant/scholarship (please give details below):  <i>Continue on a separate sheet if necessary.</i> <b>Completion of this section does not constitute an application for financial support. Candidates for Research Council, University Studentships and other scholarships should make separate application via their prospective Head of Department or appropriate sponsoring body. Please contact the International Office (<a href="http://www.io.strath.ac.uk">www.io.strath.ac.uk</a>) for further information on financial assistance/scholarships.</b>	
Other - please detail: <i>Continue on a separate sheet if necessary.</i>	

## CRIMINAL CONVICTION (see note 6)

Do you have a criminal conviction which will be unspent at the time of your admission to the University? (You should not declare any spent convictions or any offence for which the penalty was a non-custodial sentence carrying a fine of less than £1,000.)	<i>Tick</i>	
	Yes	
	No	

## CHECKLIST

		<i>Tick</i>	
1	I have enclosed documentary evidence of	i) academic and professional qualifications	<b>Copies should be sent at this stage.</b> Do not send original documents. You may be asked to provide these for examination later.
		ii) proficiency in English	
		iii) financial support	
2	I have answered the question on criminal conviction		
3	I have forwarded a reference form to each of my referees		
4	I have signed the declaration below		

## DECLARATION

I certify that the information given in this application is correct and complete. I understand that the personal data provided on this form will be held and processed on institutional machinery, including WWW tools and other Internet software according to the Data Protection Principles and for the sole purpose of possible admission to the University. If I am admitted to the University, I undertake to observe the University's regulations and to ensure payment of fees and other liabilities.

Signature of applicant Date

Please return this form to the relevant Faculty section of Registry (eg Registry-Science) at the University of Strathclyde, 16 Richmond Street, Glasgow G1 1XQ.