



Instructions for Applicants

This form should be completed on screen then printed out **or** printed out and completed by hand. It should then be sent by post to the relevant Faculty Office at the University. Reference forms should be passed to referees for completion. Please refer to the *Guidance Notes for Online Applications* for help in completing all sections accurately.

* Fields are compulsory and must be completed.

1. Personal Information

*Surname or family name

Previous family name (if applicable)

Other names

Title (e.g. Mr, Ms, Dr etc.)

*Nationality

Disability (tick all that apply)
(Please refer to Guidance Notes for Online Applicants)

- | | |
|---|--|
| <input type="checkbox"/> No Disability | <input type="checkbox"/> Personal care support |
| <input type="checkbox"/> Dyslexia/Learning difficulties | <input type="checkbox"/> Mental health difficulties |
| <input type="checkbox"/> Blind/Partially sighted | <input type="checkbox"/> An unseen disability (e.g diabetes, epilepsy) |
| <input type="checkbox"/> Deaf/Hearing difficulties | <input type="checkbox"/> Autistic disorder/ Aspergers syndrome |
| <input type="checkbox"/> Wheelchair user/Mobility difficulties | <input type="checkbox"/> Two or more of the disabilities listed |
| <input type="checkbox"/> Disability, special need or medical condition that is not listed | |

Ethnicity
(UK resident students only)

- | | |
|---|---|
| <input type="checkbox"/> White - British | <input type="checkbox"/> Asian or Asian British - Pakistani |
| <input type="checkbox"/> White - Irish | <input type="checkbox"/> Asian or Asian British - Bangladeshi |
| <input type="checkbox"/> White - Scottish | <input type="checkbox"/> Asian or Asian British - Chinese |
| <input type="checkbox"/> White - Irish Traveller | <input type="checkbox"/> Asian - other |
| <input type="checkbox"/> White - other | <input type="checkbox"/> Mixed - White and Black Caribbean |
| <input type="checkbox"/> Black or Black British - Caribbean | <input type="checkbox"/> Mixed - White and Black African |
| <input type="checkbox"/> Black or Black British - African | <input type="checkbox"/> Mixed - White and Asian |
| <input type="checkbox"/> Black - other | <input type="checkbox"/> Mixed - other |
| <input type="checkbox"/> Asian or Asian British - Indian | <input type="checkbox"/> Other Ethnic background |

*Date of Birth (dd/mm/yy)

/ /

*Sex

- Male Female

*Criminal Convictions

Do you have any criminal convictions?

(Please refer to Guidance Notes for Online Applicants)

- Yes No

*Permanent Address

*Postcode/zipcode

*Country

Fax

Telephone

Email

Postal Address for correspondence
(if different from above)

Postcode/zipcode

Country

Fax

Telephone

Email

(dd/mm/yy)

From / / To / /

2. Registration Sought:

Taught Degree Research Degree

Registration Sought in Faculty of

Arts Human Sciences Natural Sciences Management

Taught Degree

Course(s) applied for in order of preference:

Course 1

Course 2

Course 3

Intended final qualification?
(e.g. MSc, MLitt, MBA, PG Diploma)

Or

Research Degree

Department(s) applied for in order of preference:

Course 1

Or

Course 2

Field of study

Intended final qualification:
(e.g. MPhil, PhD, EdD, DN, DM, DASR)

3. Proposed date of entry

(dd/mm/yy)

/ /

Attendance

full time part time visiting research student distance learning

4. *Education and Qualifications

Please list details of post school qualifications you currently hold, or expect to hold by the date of entry, starting with the highest level qualification:

	1	2	3
Degree Title			
Class/Division			
Grade of Award			
University/College			
Dates attended			
Principle Subjects			
Subsidiary Subjects			
Award Date			

N.B. Proof of qualifications (academic transcripts) must be supplied with this application or forwarded as soon as possible thereafter.

5. Professional Qualifications

Please list details of any professional qualifications and state how each was obtained (e.g. by examination, by exemption etc.):

	1	2	3
Qualification Obtained			
Awarding Institute			
Date awarded/to be awarded			

N.B. Proof of professional qualifications must be supplied with this application or forwarded as soon as possible thereafter.

6. English Language Proficiency

Is English your first language? Yes No

If no, please give details of English language qualifications you hold:

Name of Test (e.g. IELTS, TOEFL)	<input type="text"/>
Grade/Result	<input type="text"/>
Date awarded/to be awarded	<input type="text"/>
Other evidence of proficiency (e.g. prior study in English)	<input type="text"/>

N.B. Proof of English Language proficiency must be supplied with this application or forwarded as soon as possible thereafter.

7. Employment and Experience

Please give details of your employment to date, starting with your current or most recent employment and including any other experience relevant to the course for which you are applying. Where particularly relevant you may wish to give further details of your employment to date in the personal statement/research proposal (below).

	1	2	3
Position			
Nature of work			
Employer			
Dates of employment			

8. Financial Support

Please state the source from which you hope to receive financial support (e.g. Government Research Council, scholarship, self-funded etc).

9. Residence

Will you have been ordinarily resident in the UK or elsewhere in the European Union for three years before the programme begins?

Yes No*

*If no, please state your date of arrival, or proposed date of arrival in this country. (dd/mm/yy) / /

N.B. Residence wholly or mainly for educational purposes does not qualify as ordinary residence.

10. Personal Statement/Research Proposal

Taught Degree - Please use this section to explain why you want to join the course for which you are applying.

OR

Research Degree - Please provide a description of around 1000 words for the faculties of Management and Natural Sciences, 2000 for the faculties of Arts and Humans Sciences, on the specific topic on which you wish to work - including details of objectives, methods and resources required. You may use additional sheets as required or enclose another document.

11. References

Please provide details of two academic references.

	1	2
Name		
Position/Relationship		
Address		

12. Declaration

I can confirm that, to best of my knowledge, the information given in this form is correct and complete and no information requested or other material information has been omitted. I give my consent to the processing of my data. I accept that if I do not fully comply with the University's requirements, the University has the right to cancel my application and I shall have no claim against the University in relation thereto.

Applicants signature

(dd/mm/yy)

//**The Data Protection Act 1998 and your privacy**

The University processes for educational purposes the personal information about which you have given on your application form. By giving this information you consent to all such personal information being made available for official purposes to academic staff and support staff at the university. Except where disclosure is required by law, or where you have separately agreed to disclosure to organisations providing you with financial support (eg SAAS, Student Loans Company, research Council of LEA), such information will be kept confidential within the University. You will be asked to sign a statement to this effect at registration, as and when you join the University.

Thank you for completing this application. Please remember to pass reference forms on to referees.

Completed applications should be posted to:

For Faculty of Arts

**Faculty of Arts
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Natural Sciences

**Faculty of Natural Sciences
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Human Sciences

**Faculty of Human Sciences
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Management

**Faculty of Management
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**



University of Stirling

Postgraduate Reference (1)

To the applicant

Please complete this section before passing the form to your referee(s) for completion.

Name of applicant

Faculty applied for

Course applied for/Area of research

To the referee

Please complete this form as a reference to enable us to evaluate the candidate's suitability for admission to the above programme of study/research. Any information which you give will be treated as strictly confidential.

Please rank (X) the candidate in comparison with other students at a similar stage of academic progress and development with whom you have been familiar, in terms of the characteristics below.

	Excellent	Very Good	Good	Fair	Poor
Mastery of subject					
Intellectual ability					
Ability to communicate (in English)					
Ability to work independently					
Co-operativeness					
Motivation					
Overall assessment of candidate in terms of his/her ability to successfully pursue the postgraduate programme indicated above					

Please provide candid commentary details such as how long and in what capacity you have known the candidate; their suitability for the course of study/research applied for and their career aspirations (if known); their character and personality and any health or personal matters which may be relevant.

Date

Signature

Name

Position/relationship

Contact Address

Postgraduate Reference (1)

Thank you very much for your co-operation. Please return the completed reference form to the relevant address listed below:

For Faculty of Arts

**Faculty of Arts
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Human Sciences

**Faculty of Human Sciences
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Natural Sciences

**Faculty of Natural Sciences
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Management

**Faculty of Management
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**



University of Stirling

Postgraduate Reference (2)

To the applicant

Please complete this section before passing the form to your referee(s) for completion.

Name of applicant

Faculty applied for

Course applied for/Area of research

To the referee

Please complete this form as a reference to enable us to evaluate the candidate's suitability for admission to the above programme of study/research. Any information which you give will be treated as strictly confidential.

Please rank (X) the candidate in comparison with other students at a similar stage of academic progress and development with whom you have been familiar, in terms of the characteristics below.

	Excellent	Very Good	Good	Fair	Poor
Mastery of subject					
Intellectual ability					
Ability to communicate (in English)					
Ability to work independently					
Co-operativeness					
Motivation					
Overall assessment of candidate in terms of his/her ability to successfully pursue the postgraduate programme indicated above					

Please provide candid commentary details such as how long and in what capacity you have known the candidate; their suitability for the course of study/research applied for and their career aspirations (if known); their character and personality and any health or personal matters which may be relevant.

Date

Signature

Name

Position/relationship

Contact Address

Postgraduate Reference (2)

Thank you very much for your co-operation. Please return the completed reference form to the relevant address listed below:

For Faculty of Arts

**Faculty of Arts
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Human Sciences

**Faculty of Human Sciences
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Natural Sciences

**Faculty of Natural Sciences
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**

For Faculty of Management

**Faculty of Management
University of Stirling
STIRLING
FK9 4LA
Scotland
UK**