



### For the attention of the referee

This form is sent to you by the applicant named below, who is applying to Queen Mary, University of London, for admission to the programme named. You are requested, therefore, to give your opinion on the applicant's suitability on academic and general grounds for the programme(s) of study s/he has applied for.

If you are familiar with the applicant's academic studies, please give detailed information regarding his/her general performance and provide details of the results s/he obtained. Where the applicant has not yet graduated, an indication of the likely result will be helpful. *Overseas referees* are asked in particular to offer some explanation of the grading system and the applicant's performance relative to other students. It would be useful if you would comment on the applicant's use of English.

**Please attach this form to your reference** as it is designed to assist us in matching references to applications received.

It will also greatly assist the consideration of the candidate's application if you can make an early response to this request.

Please send your reference, with this form attached, to: Department of Electronic Engineering, Queen Mary, University of London, Mile End Road, London E1 4NS.

### Confidentiality and the Data Protection Act

IMPORTANT NOTE: In line with the provisions of the Data Protection Act, we would have to make a copy of this reference available to the applicant upon request.

Thank you in advance for your assistance.

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### For the attention of the applicant

Please complete all sections of this form before forwarding it to your referee.

#### Applicant Details

Surname or Family name:	
Forenames/Other names:	
Date of Birth:	
Programme(s) applied for	

#### Referee Details

Full name of Referee:	
Occupation:	
Institution and address	
Telephone:	
Email:	