

# Postgraduate Application Form

UNIVERSITY OF  
NEWCASTLE UPON TYNE



Applicants are advised to return the completed application form as soon as possible, and normally by the end of July, for entry to programmes beginning in September, unless the school concerned has indicated otherwise.

Please complete the form in black or dark blue ink. USE CAPITAL LETTERS. An alternative electronic on-line application is available at [www.ncl.ac.uk/postgraduate/apply/applications](http://www.ncl.ac.uk/postgraduate/apply/applications)

Guidance on completing the form is also available at this website.

## Section 1: Personal details

Surname/Family Name				Title	Mr / Mrs / Miss / Ms / other (please specify)		
Any previous family name				Gender	Male / Female	Date of Birth	DD / MMM / YYYY
First / Given Name(s)				Address for correspondence			
Home Address							
Postcode				Postcode			
Dates resident at this address				Telephone Number			
	From:	DD / MMM / YYYY	To:	Fax Number			
				Nationality			
Telephone Number				Are you currently resident in the UK/EU?	Yes / No		
Fax Number				If yes, when did that residence begin?			
E-mail							

## Section 2: Proposed programme of study

Please indicate what type of qualification you are applying for.  
(Please tick)

Certificate	<input type="checkbox"/>	Diploma	<input type="checkbox"/>	MA	<input type="checkbox"/>	MEd	<input type="checkbox"/>
MRes	<input type="checkbox"/>	MSc	<input type="checkbox"/>	Integrated PhD	<input type="checkbox"/>	MPhil	<input type="checkbox"/>
MLitt	<input type="checkbox"/>	PhD	<input type="checkbox"/>	Other (Please specify)			

Please tick the applicable mode of study.  
Full time  or Part time

Are you applying as an exchange student? (ie not reading for a qualification from this University). Yes / No

If yes, please tick the relevant box.

Socrates – Erasmus	<input type="checkbox"/>	Tempus	<input type="checkbox"/>	Exchange	<input type="checkbox"/>	Other – occasional	<input type="checkbox"/>
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In which School do you wish to study?

Please give the full title of your proposed programme of study:

Please give the proposed start date of your studies:

## For official use only

Applicant No		Course Code		Name of selector	
Offer	Conditional / Unconditional		Research Only		
Refs			MPhil leading to PhD?	Yes / No	Subject
English			Lead supervisor		
Quals			Feeband	1 <input type="checkbox"/> 2 <input type="checkbox"/> 2a <input type="checkbox"/> 3 <input type="checkbox"/>	Studentship
Other			Why if non-standard?		Yes / No
			HoS/nominee approval		
Suit schol?	R1 <input type="checkbox"/> Unrecog Univ	R2 <input type="checkbox"/> Not qualified	R3 <input type="checkbox"/> Refs	R4 <input type="checkbox"/> App form	
	R5 <input type="checkbox"/> Appointable-no place	R6 <input type="checkbox"/> Res project not avail	R7 <input type="checkbox"/> English	R8 <input type="checkbox"/> Inter refer	
Yes / No	R9 <input type="checkbox"/> Res-no staff	R10 <input type="checkbox"/> Other			

### Section 3: Previous qualifications

i) FIRST DEGREE		Subject area	
Full name of institution attended:			
Date	from	to	Title of qualification taken
Degree classification/grade/GPA (if known)			

ii) POSTGRADUATE LEVEL QUALIFICATION		Subject area	
Full name of institution attended:			
Date	from	to	Title of qualification taken
Degree classification/grade/GPA (if known)			

iii) MASTERS LEVEL QUALIFICATION		Subject area	
Full name of institution attended:			
Date	from	to	Title of qualification taken
Degree classification/grade/GPA (if known)			

Please provide details of your pre-university qualifications. For example British qualifications such as A levels, BTEC, GNVQ, Scottish Highers or international qualifications such as the International Baccalaureate or qualifications obtained in a country other than the United Kingdom.

Please also give details of any other relevant qualifications, including professional qualifications or examinations to be taken, which, for example, may include GMAT results.

### Section 4: Work experience and/or professional experience (if appropriate)

Please indicate if this is full-time or part-time, and include details of your job title, employer, principal responsibilities and dates of employment.

### Section 5: English language

Is English your first language?	Yes / No
Was your first degree taught in English?	Yes / No

If English is not your first language, please give your most recent English language test score and the date it was taken:

English Language Test taken (eg IELTS, TOEFL)	
Score:	Date taken:

Your English Language Certificate should be enclosed with this form.

## Section 6: Finance

Have you applied for a scholarship or financial assistance?

Yes / No

If yes, please name the funding body

Have you been awarded a scholarship or financial assistance?

Yes / No

If you have not applied for a scholarship/award, who will pay your fees?

## Section 7: Research candidates only

Brief subject area for your research, eg Law, French, Chemistry

Please provide FULL details of your research proposal, together with the name of any academic with whom you may have discussed this. Applicants applying for a pre-arranged topic should just list the title in this box. (Please attach any additional sheets if necessary.)

## Section 8: Disability / special needs

Do you have a disability or other special needs?

Yes / No

If yes, please indicate below which statement is most appropriate to you.

You have dyslexia

You are blind or partially sighted

You are deaf or hard of hearing

You use a wheelchair or have mobility difficulties

You need personal care or assistance

You have mental health difficulties

You have a disability that cannot be seen, for example, diabetes, epilepsy or a heart condition

You have a disability, special need or medical condition that is not listed above

You have two or more of the above

Please give further details, including special needs or support requirements:

Are you in receipt of a disability allowance?

Yes / No

## Section 9: Additional information

Have you previously been a student at Newcastle University?

Yes / No

If yes, please provide your previous student number.

Have you applied to any other institutions?

Yes / No

If yes, please name the other institutions.

Is this your first postgraduate application to Newcastle University?

Yes / No

Give details of any previous application.

How did you hear about the postgraduate programme?

Have you discussed your application with any representative from Newcastle University? If so, please name that person.

Name:

School:

## Section 10: Personal statement

Please briefly state why you have chosen this programme. If your background is in performance (for example music or fine art), please forward an example of your work separately to the relevant Graduate School. Please give any additional information in support of your application, which may include details of your research interests, career aspirations and recreational interests. (Please attach any additional sheets if necessary.)

## Section 11: Criminal convictions

Do you have any criminal convictions?

Yes / No

## Section 12: Referees

Please give the names and addresses of two referees below. Your referees will be asked to provide a reference of your academic ability as a postgraduate student. The main referee should be an academic to whom you have passed the referee form. The second may be contacted at a later date by the School concerned.

### Referee 1

Name

Address

Postcode

Telephone Number

Fax Number

E-mail

### Referee 2

Name

Address

Postcode

Telephone Number

Fax Number

E-mail

## Section 13: Declaration

I confirm that the information I have given is true, complete and accurate, and no information requested or other material information has been omitted. I give my consent to the processing of my data by the University of Newcastle upon Tyne, which I understand will be in accordance with the requirements of the Data Protection Act 1998.

Signed:

Date:

**Please provide certified original evidence of your qualifications. Certificates not printed in English should be accompanied by a certified translation. Forward these documents and the completed form to the relevant Graduate School:**

Faculty of Humanities and Social Sciences  
Graduate School  
University of Newcastle upon Tyne  
7<sup>th</sup> Floor, Daysh Building  
Newcastle upon Tyne NE1 7RU  
United Kingdom.

Tel: +44 (0) 191 222 5503  
Fax: +44 (0) 191 222 7001  
E-mail: [hss.gradschool@ncl.ac.uk](mailto:hss.gradschool@ncl.ac.uk)

Faculty of Science, Agriculture and  
Engineering Graduate School  
University of Newcastle upon Tyne  
Ground Floor, Agriculture Building  
Newcastle upon Tyne NE1 7RU  
United Kingdom.

Tel: +44 (0) 191 222 6100/6147  
Fax: +44 (0) 191 222 8509  
E-mail: [sage.gradschool@ncl.ac.uk](mailto:sage.gradschool@ncl.ac.uk)

Faculty of Medical Sciences  
Graduate School  
University of Newcastle upon Tyne  
Medical School, Framlington Place  
Newcastle upon Tyne NE2 4HH  
United Kingdom.

Tel: +44 (0) 191 222 7002  
Fax: +44 (0) 191 222 6521  
E-mail: [medpg-enquiries@ncl.ac.uk](mailto:medpg-enquiries@ncl.ac.uk)

If you are unsure which Graduate School to post your application to, please send it to:

Postgraduate Admissions  
c/o Student Progress Section,  
University of Newcastle upon Tyne  
6 Kensington Terrace  
Newcastle upon Tyne, NE1 7RU  
United Kingdom.

Tel: +44 (0) 191 222 6587  
Fax: +44 (0) 191 222 8484