

Reference One for 2004 entry

LSE Graduate Admissions

The London School of Economics and Political Science
PO Box No 13420, Houghton Street,
London WC2A 2AR

To the applicant:

Complete the boxes below with your name and programme(s) applied for. Pass this form to your referee and ask for a confidential reference to be returned to you in a **signed and sealed** envelope. Please return the **unopened** envelope to the Graduate Admissions Office, LSE, with the application form. The referee also has the option of sending the reference directly to LSE – see below. Please note: Documents are NON RETURNABLE.

Surname 姓

Forename(s) 名

Please underline the forename you prefer

Date of Birth				Applicant ID (if known)
	Day	Month	Year	

Programme(s) applied for

Academic Reference

To the referee:

Thank you for agreeing to write a reference for the above applicant. If you are a referee at a UK institution that does not supply transcripts or mark sheets until graduation, and the applicant is a current student, please ensure that you comment in detail on the applicant's progress at the university, including all their marks to date. **Please ensure that you reply on a separate sheet of headed university/institution notepaper and sign the reference.** Your assistance is appreciated. Please address the following questions in your reference, attach your reply to this sheet, and return it to the applicant in a sealed envelope for onward transmission to LSE. Please sign the back of the envelope over the seal. You may also, if you wish, return the reference directly to LSE. If you choose to do this please advise the applicant accordingly.

DO NOT WRITE ON THIS FORM

- 1 Name of referee
- 2 Current position
- 3 Current institution
- 4 How is the applicant known to you?
- 5 How long have you known the applicant?
- 6 Has the applicant discussed his/her motivation for the proposed programme of study with you?
- 7 How well do you know the applicant's academic work?
- 8 If your university does not supply transcripts please comment specifically on the courses taken by the applicant and the grades attained
- 9 Relative to other students from the same university and following the same degree programme please indicate an overall assessment of the applicant's ranking in class; please indicate if the ranking system is formal or informal
- 10 In your opinion how well does the applicant's studies to date equip him or her to follow the chosen programme of study at LSE? You might wish to comment on the applicant's: writing skills; analytical skills; presentation skills; quantitative skills (if relevant to programme)
- 11 To your knowledge does the applicant have any work experience relevant to this application?
- 12 To your knowledge does the applicant have any other qualifications relevant to this application?
- 13 Do you have any other comments on this applicant's application to LSE for graduate study?

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