

TRANSCRIPT REQUEST FORM

Applicant

(To be completed by the Applicant)

Name _____
Surname First Middle

Applicant's Citizenship _____ Date of Birth _____

College or University _____

Dates of Enrolment _____ Degree and Year _____

I hereby authorise the release of my transcript to the London Business School

Signature of applicant Date

To the Registrar

The above named person is applying for admission to the London Business School and requests that a transcript of his or her academic record be released to the London Business School MBA Admissions Office.

The Admissions Committee wants to ensure that we have fairly judged a candidate's record based on a particular school's grading standards. To evaluate this transcript accurately, it is vital for us to have complete information about your grading system.

We ask that you enclose this form together with an official transcript in an envelope and sign/stamp it across the seal. Then return the envelope to the applicant, who will forward it unopened with the other application materials to the London Business School. Thank you for your assistance.

Highest possible grade/mark in your school _____

Lowest passing/satisfactory grade/mark _____

Applicant's average grade or mark _____

Applicant's rank in class (please indicate class size) _____

Please return this form as soon as possible directly to the applicant in the envelope provided.