

SECTION 6 – ENGLISH LANGUAGE SKILLS (Please refer to guidance note 6)**Complete this section if English is not your first language.**

If you are going to take or have taken an English language qualification please list the full title of the qualification and the date awarded or when the results will be available.

Course title	Date taken	Grade or mark

SECTION 7 – FEES AND AWARDS (Please refer to guidance note 7)

List all financial awards you will receive, or have applied for, in support of your application.

Name of award (if applicable)	Institution providing award	Amount (£)	Awarded/applied for

Name and address of sponsor or institution which will pay your tuition fees etc.

If you will pay the fees enter 'SELF'.

Name of sponsor/fee payer
Address

SECTION 8 – RESIDENCE (Please refer to guidance note 8)

Place of birth

Date of entry to EU (if applicable)	Day			Month			Year			Country of ordinary or permanent residence	Nationality

Countries in which you have resided in the last three years

Country	From	To	Country	From	To

Have you been granted indefinite or exceptional leave to remain in the UK? (If yes please provide documentary evidence)

Is there a time limit on your leave to remain in the UK? (If yes please provide documentary evidence)

SECTION 9 – DISABILITY AND/OR SPECIFIC LEARNING DIFFICULTIES (Please refer to guidance note 9)

Please tick one or more of the following boxes if you consider yourself to have a disability and/or specific learning difficulty. Please also read our guidance notes on this section.

Disability, special needs or medical condition codes

0 None

1 You have dyslexia

2 You are blind or partially sighted

3 You are deaf or hard of hearing

4 You use a wheelchair or have mobility difficulties

5 You need personal care or assistance

6 You have mental health difficulties

7 You have a disability that cannot be seen, for example diabetes, epilepsy or a heart condition

8 You have two or more of the above

9 You have a disability, special need or medical condition that is not listed above

Do you require any special arrangements? If so, please provide details below.

SECTION 10 – REFEREES (Please refer to guidance note 10)

Name and address of two suitable referees, the first of whom should be academic.

First referee (academic)		Second referee	
Name		Name	
Position		Position	
Address		Address	
Email		Email	
Fax No.	Tel No.	Fax No.	Tel No.

SECTION 11 – EMPLOYMENT AND EXPERIENCE (Please refer to guidance note 11)

Please also attach your CV if appropriate, detailing any relevant experience or skills.

Give a complete history of your employment (paid or voluntary) and list all your relevant experience.

Name and address of employment	Title of post	Full time or part time	Paid or voluntary	From	To

SECTION 12 – STATEMENT IN SUPPORT OF APPLICATION (Please refer to guidance note 12)

Use this space to add anything you wish to support your application.

Some programmes may require specific information. Please see attached information sheet.

Continue on a separate sheet if necessary and indicate that you have done so

SECTION 13 – FIRST REFEREE (Please refer to guidance note 13)

The person submitting this application has given your name as first referee. Please give your comments on the candidate's academic abilities and personal qualities, and in particular your view of the candidate's suitability for the programme. Please state how long you have known the candidate and describe your relationship to the candidate. Please enter your comments in the box below. If the applicant is from the UK or EU please send the form to the Admissions Office, if the applicant is from outside the EU please send the form to the International Office. Our address is given at the front of this form.

All references must be on headed or official paper, or accompanied by an official stamp or seal.

		Official Stamp
Name of referee (capitals)		
Signature	Date	
Name of institution	Position	
Can this reference be discussed with the applicant? Yes <input type="checkbox"/> No <input type="checkbox"/>		PLEASE AFFIX AN OFFICIAL STAMP ABOVE

SECTION 14 – DECLARATION (Please refer to guidance note 14)

When you have completed Sections 1-12, section 14 and any additional sheets give the whole form to the person you have named as first referee in Section 10 – ask him/her to complete the section above and to send this form to Goldsmiths College.

YOU MUST READ AND SIGN THIS DECLARATION

I hereby certify that the information I have given on this form is correct and complete, and I agree that, if admitted to Goldsmiths I will abide by the Charter, Statutes, Ordinances and Regulations of the College. I have read and understood the instructions relating to the completion of this form, and have noted any details particular to the programme for which I am applying. I understand that the information that I have given on this form will be stored and processed on a computer (other than section 12), and used in accordance with a registration held by Goldsmiths College, under the terms of the Data Protection Act (1998). I am hereby informed that I may obtain details of what information is held, by whom it will be held and used, and how it will be used upon application to the Goldsmiths Data Protection Officer. I further understand that I will be asked to provide documentary evidence to support any statement I have made on this form. I understand that the College is unable to accept liability for the suspension and/or cancellation of programmes, although it will inform prospective students of changes as soon as possible.

Do you have any unspent criminal convictions? Yes No Please read guidance note 14

Where did you hear about Goldsmiths?

Signed	Date
--------	------



EQUAL OPPORTUNITIES MONITORING FORM

Goldsmiths College is committed to a policy of equal opportunities. To enable the College to monitor the effectiveness of this policy, applicants are asked to complete this monitoring form. This information is used solely for the purpose of monitoring application and admission rates and forms no part of the selection procedure. Please return this form with your application form. The monitoring form will be separated from the application form and will not be forwarded to the department for consideration with your application.

ETHNIC ORIGIN

Please tick the box that you feel most adequately describes your ethnic origin

- | | | | |
|---------------------------|--------------------------|------------------------------------|--------------------------|
| 11 White British | <input type="checkbox"/> | 33 Bangladeshi | <input type="checkbox"/> |
| 12 White Irish | <input type="checkbox"/> | 34 Chinese | <input type="checkbox"/> |
| 19 Other white background | <input type="checkbox"/> | 39 Asian Others | <input type="checkbox"/> |
| 21 Black Caribbean | <input type="checkbox"/> | 41 Mixed white and black Caribbean | <input type="checkbox"/> |
| 22 Black African | <input type="checkbox"/> | 42 Mixed white and black African | <input type="checkbox"/> |
| 29 Black Other | <input type="checkbox"/> | 43 Mixed white and black Asian | <input type="checkbox"/> |
| 31 Indian | <input type="checkbox"/> | 80 Other | <input type="checkbox"/> |
| 32 Pakistani | <input type="checkbox"/> | | |

OCCUPATIONAL BACKGROUND

Please describe your occupation. If unemployed, please enter your most recent occupation, or voluntary experience if appropriate.

How did you hear about Goldsmiths College?

Did you attend an Open Day? No Yes When _____

Please return with your application

Send the completed application form, reference (and any enclosures) to: Admissions Office, Goldsmiths College, University of London, New Cross, London SE14 6NW, (telephone 020 7919 7060); (Applicants from outside of the EU), International Office, Goldsmiths College, University of London, New Cross, London SE14 6NW, (telephone +44 (0) 20 7919 7700).

Instructions for completing the application form for Taught Masters Degrees, Diploma and Postgraduate Diploma Programmes (except Diploma in Social Work and PGCE programmes).

For Research Degrees, MA/Diploma in Social Work or PGCE programmes, please contact the Admissions Office for further details.

GENERAL INFORMATION

We will use the information you provide on your application to assess your suitability and eligibility for the programme. Other information, such as your age, sex, marital status, ethnicity or any disability will not be used in this assessment, and is collected for statistical and planning purposes only.

Please complete all the appropriate sections of the form in BLACK INK using BLOCK CAPITALS; alternatively you may use a typewriter/word processor. If there is not enough space for your entry on any section of the form you should add separate sheets and note on the relevant section of the form that you have done so. Read your entries on the form before you send it to us and remember that we only have the information you provide and cannot consider an incomplete application.

Please refer to the instructions below to help you complete the form. Each instruction is numbered to correspond to the appropriate section of the form.

1. PROGRAMME DETAILS

Please give the exact title of the programme (as it appears in the relevant prospectus) and the mode of attendance (full-time or part-time). **If you wish to apply for more than one programme, you must submit a separate application form for each Programme.** The year of entry is the year you would like to start the programme. Please provide the title(s) of any other programme(s) you have applied for at Goldsmiths. You should also indicate if you have studied at the College before.

2. PERSONAL DETAILS

Please give all forenames and family or surnames that form part of your full name. If your surname or family name has changed at any time for any reason, also provide your previous name(s). We may require evidence of your change of name in order to verify your qualifications and certificates at enrolment.

3. ENCLOSURES

You should list all the enclosures you are sending with your application form. Please note that you must submit specific material for some programmes (see enclosed information sheet for further details). Documentary evidence of any qualifications should be photocopies as we are unable to guarantee the return of originals.

4. ADDRESSES AND OTHER CONTACT DETAILS

You must give an address where we can send all correspondence. We will use this address unless you notify us of any change. Please indicate if there are any periods when you will not be available for interview.

5. PREVIOUS EDUCATION

Please give the full title(s) of the qualification(s) you have obtained and any examinations you will be taking. If your qualification was obtained overseas, please attach a photocopy of your university transcript to the form.

Please note that original certificates will be required at enrolment.

6. ENGLISH LANGUAGE

You must complete this section if English is not your first language.

Please consult the Postgraduate Prospectus for a full list of acceptable English Language qualifications. If you have already taken the IELTS/TOEFL/Cambridge Proficiency/Advanced Examination please attach a photocopy of the results.

7. FEES AND AWARDS

All applicants must complete this section.

Please provide the names of any institutions or agencies you are approaching for financial assistance. You should also tell us who will pay your fees if you do not receive an award.

8. RESIDENCE

All applicants must complete this section.

Enter only one country for ordinary or permanent residence. Please also indicate if you have been granted exceptional/indefinite leave to remain or if there is a time limit on your leave to remain in the UK

Non-EU applicants: to be eligible for consideration for entry to a part-time programme you will need to submit proof, along with this application, that you meet the following requirements;

1. that you have 'leave to remain' in the UK for the duration of the programme for which you have applied
2. that you have not entered the UK on a full-time student visa

9. DISABILITY AND/OR SPECIFIC LEARNING DIFFICULTIES

As a College we welcome applications from students with disabilities and/or specific learning difficulties. If you indicate on this form that you have either or both of these we will send you a questionnaire asking for more information. The purpose of this is to establish whether or not you might need additional support whilst on your programme. Where possible we will do all that we can, in consultation with you, to accommodate your requirements. Please be assured that this will have no bearing on your academic assessment.

10. REFERENCES

You should provide the names and addresses of two people who can judge your suitability for the proposed programme of study. Your first referee should be able to comment on your academic ability. Please note that your application cannot be considered without a reference. When you have completed and signed the form, pass it (together with any enclosures) to your first referee and ask them to provide a reference and send the form directly to: Admissions Office, Goldsmiths College, New Cross, London SE14 6NW, UK. For applicants from outside the EU, please send the form to: International Office, Goldsmiths College, New Cross London SE14 6NW, UK. Do not send references separately, they should be provided on, or attached to, the application form. If required, the Admissions Office will contact your second referee directly.

Who should act as referee? If you are currently undertaking a course of study or have recently left higher education you are expected to obtain a reference from your Head of School, Course Director or appropriate teaching or tutorial staff. If you left higher education several years ago and are no longer able to approach your former institution you are advised to select a responsible person with recent knowledge of you to provide a reference. Examples are an employer, training officer, a teacher on a relevant FE course (where appropriate) or a colleague with whom you have worked in an employment or voluntary context. References provided by relatives are not acceptable. It is important that the referee knows you well enough to comment authoritatively on the factors listed below, (see section 13). **All references must be on headed or official paper, or accompanied by an official stamp or seal.**

11. EMPLOYMENT

Please provide details of your past or current employment (paid or voluntary). You may find it easier to also submit a copy of your CV.

12. STATEMENT IN SUPPORT OF APPLICATION

Please use this section to tell us why you wish to pursue your proposed programme of study at Goldsmiths College. Admissions Tutors will want to understand the intellectual rationale for your choice and they will also wish to see that you can demonstrate familiarity with the subject area. As a guide, it is useful to separate academic and general issues. The information supplied in this section is very important and you should provide the fullest information possible. (Some programmes may require you to submit specific information – please refer to the enclosed course information sheet)

13. INSTRUCTIONS FOR REFEREES

All references are treated as confidential by the College. However, some referees operate a system whereby staff discuss the reference with the applicant, possibly as part of the process of reviewing and recording achievement. You should indicate by ticking the appropriate box whether or not the reference should be treated as confidential, and note that under changes to the Data Protection Act, applicants may be able to request access to this information at a later stage.

The reference: There is no set format or recommended structure for this, but selectors find it helpful if the following information about the applicant is included:

- Academic achievement and potential, including predicted results or performance
- Suitability for Programme(s)/subject(s) applied for
- Factors that may have influenced or influence performance
- Personal qualities (motivation, powers of analysis, communication skills, independence of thought)
- Career aspirations
- Any health or personal circumstances relevant to the application
- Other interests and activities
- Commitments that will prevent an applicant from attending an interview
- In the case of applicants whose first language is not English it is helpful to comment upon the applicant's ability in written and spoken English. Please clarify, where appropriate, the proportion of courses studied or being studied in which the medium of instruction is English.

All references must be on headed or official paper, or accompanied by an official stamp or seal.

It is not necessary to duplicate information provided by an applicant unless you wish to comment upon it.

Send the completed application form, reference (and any enclosures) to: Admissions Office, Goldsmiths College, University of London, New Cross, London SE14 6NW, (telephone 020 7919 7060); (Applicants from outside of the EU), International Office, Goldsmiths College, University of London, New Cross, London SE14 6NW, (telephone +44 (0) 20 7919 7700).

14. DECLARATION

All applicants with unspent criminal convictions must tick the appropriate box in section 14. Offences which are not spent under the Rehabilitation of Offenders Act must be declared. For applications to Programmes in Community & Youth Work convictions are never spent.

You should sign and date the declaration prior to returning the application form. We are unable to process any unsigned application form.

Additional information for Postgraduate applicants – Please consult this list to see if there is any additional information you should include as part of your application.

POSTGRADUATE DIPLOMA/MA ART PSYCHOTHERAPY

In order to be eligible for this programme you must have completed the minimum amount of relevant work experience (1 year full time or approximately 1500 hrs). It is very important that you detail the exact extent of all relevant work experience (both full and part time). You may find it easier to submit a copy of your CV for this purpose.

POSTGRADUATE DIPLOMA IN COUNSELLING

Your application must be accompanied by a statement of your experience of i) client work ii) own counselling or therapy and iii) supervision. Please include dates and details of institutions where appropriate.

MA DESIGN FUTURES

Please submit 12 slides of your work (if appropriate) together with a 1000 words (max) account of your aims and aspirations (these may be either professional, academic or self-developmental). Please ensure that your slides are clearly labelled with your name and an indication of the scale and media. You should ensure that these are an accurate representation of your work (if there is likely to be any confusion, you should enclose an index or explanatory introduction with them). Please ensure that your slides and any other supporting material are clearly labelled with your name and address as the College cannot accept responsibility for loss or damage.

MA EDUCATION

Please indicate on your statement in support of your application the pathway you would like to pursue (Adult Continuing and Professional Education; Art and Design Education; Early Childhood Education; Information Technology and Design Technology Education; Language, Literature and Culture in Education, Policy Management)

MA FINE ART (Full Time)

Completed application forms should be returned by 29 January for entry the following September although you should not normally expect to receive a decision until the end of March at the earliest.

A completed application form should include 12 slides or other appropriate representation of your work and an academic reference.

Please ensure that your work is clearly labelled with your name and an indication of the scale and media. You should ensure that these are an accurate representation of your work (if there is likely to be any confusion, you should enclose an index or explanatory introduction with them). Please ensure that your slides or any other appropriate representation of your work is clearly labelled with your name and address as the College cannot accept responsibility for loss or damage. If you would like your work returned, please enclose a stamped addressed envelope. Uncollected work will be disposed of.

MA FINE ART (Part Time)

Applications should be returned by 30 March for entry the following September although you should not normally expect to receive a decision until the end of May.

You should have your own studio that you maintain throughout the programme. Applicants from outside London will normally be expected, as a condition of admission, to maintain a studio in London for the duration of the programme.

Please include 12 slides of your work (clearly labelled with your name and an indication of the scale and media). You should ensure that these are an accurate representation of your work (if there is likely to be any confusion, you should enclose an index or explanatory introduction with them). Please ensure that your slides and any other supporting material are clearly labelled with your name and address as the College cannot accept responsibility for loss or damage. If you would like your work returned, please enclose a stamped addressed envelope. Uncollected work will be disposed of.

POSTGRADUATE DIPLOMA IN FINE ART

Applications should be returned by 29 January for entry the following September although you should not normally expect to receive a decision until the end of March.

Please include 12 slides of your work (clearly labelled with your name and an indication of the scale and media). You should ensure that these are an accurate representation of your work (if there is likely to be any confusion, you should enclose an index or explanatory introduction with them). Please ensure that your slides and any other supporting material are clearly labelled with your name and address as the College cannot accept responsibility for loss or damage. If you would like your work returned, please enclose a stamped addressed envelope. Uncollected work will be disposed of.

MA APPLIED LINGUISTICS: SOCIOCULTURAL APPROACHES

If English is not your first language please enclose a piece of written English work which you have submitted as part of your current (or most recent) academic study. This piece should be approximately 2,000 words in length.

POSTGRADUATE DIPLOMA IN THE TEACHING AND MANAGEMENT OF LANGUAGES

If English is not your first language please enclose a piece of written English work which you have submitted as part of your current (or most recent) academic study. This piece should be approximately 2,000 words in length.

MMUS COMPOSITION

Please specify which pathway (acoustic or studio) you wish to follow.

All applications must be accompanied by three examples of your compositions, plus a recording of at least one of these.

MA/POSTGRADUATE DIPLOMA IN TEXTILES

Applications for full-time study should be returned by 29 January for entry the following September although you should not normally expect to receive a decision until the end of March.

Applications for part-time study should be returned by 30 March for entry the following September although you should not normally expect to receive a decision until the end of May.

Please ensure that your personal statement includes a summary of your previous textiles and art/design experience, together with a written statement of your work concerns relating to current studio practice.

Applicants for part time study should also include their studio address or an entry to state that a studio is to be found by the beginning of the year of entry.

Please include 12 slides of your work (clearly labelled with your name and an indication of the scale and media). You should ensure that these are an accurate representation of your work (if there is likely to be any confusion, you should enclose an index or explanatory introduction with them). Please ensure that your slides and any other supporting material are clearly labelled with your name and address as the College cannot accept responsibility for loss or damage. If you would like your work returned, please enclose a stamped addressed envelope. Uncollected work will be disposed of.

DEPARTMENT OF MEDIA AND COMMUNICATIONS

Practical Programmes (All one year full-time)

There are currently 7 practical programmes (and plans to introduce further subjects during the academic year – please contact the Admissions Office for further information). All have a deadline of 3rd March and all (with the exception of MA Radio) require supplementary information (see below):

MA Feature Film – first draft of a script for a feature film project

MA Image and Communications – samples of written and visual work– You can specialise in photography or electronic graphics. (See additional note below).

MA Journalism – samples of journalistic work written in English

MA TV Journalism – samples journalistic or television work in English, French, Italian, Chinese or Spanish. For other languages, send examples with a brief synopsis in English.

MA TV Documentary – 1-2 page treatment of a documentary idea

MA TV Drama – an excerpt on VHS of recent film/video/drama production

MA Radio – cassettes of radio work may assist application but is not a necessity

See Postgraduate prospectus for further details.

MA IMAGE & COMMUNICATIONS ADDITIONAL INFORMATION

MATERIAL REQUIRED WITH ALL APPLICATIONS

- **SAMPLES OF VISUAL/AUDIO VISUAL WORK**

This can include finished projects or resolved and completed work or work which was an experiment or is incomplete.

Where possible work should consist of up to ten 35mm slides or the original media. Only where necessary (i.e. inter-active work etc) should work be presented on CD or Video.

All work should be clearly marked with your name.

- **SAMPLES OF WRITTEN WORK – ESSAY**

You should submit a piece of writing which may be an essay written for a Degree or Diploma. If you prefer or do not have an appropriate essay, you should write no more than 1,500 words on 'Culture and Personal Passion'. This must be your own work and be written in English.

- **THE STATEMENT**

The statement part of the application form should attempt to give the reader insight into the intellectual reasons for your wishing to study on the programme. It should also include some background and or context.

The statement should fit the form if possible and should not include lengthy material.

No application will be processed without all of the above

ADDITIONAL POINTS TO NOTE

- **FUNDING**

You should think carefully about how you will fund yourself, as the department is not at this time able to offer financial assistance.

- **ENGLISH REQUIREMENT**

If your first language is not English, you are required to have a minimum score of 7.0 in IELTS or TOEFL 600 and 5.0 TWE (250 in the computer-based score with 5.0 in Essay Writing Skills).

- **RETURN OF YOUR WORK**

If you would like us to return your work, please enclose a suitable self-addressed return envelope, together with the appropriate reply paid coupon or postage stamps.

Please note: We are unable to return your work if you do not include the above. Alternatively, you can arrange to collect your work by the end of the first week of October. The College will arrange automatic disposal after this date.