Application for Postgraduate (and Post-experience) Study

Complete this form using typescript or black ink suitable for photocopying and return to:

Tel: 0121 414 3344
Fax: 0121 414 6378
Email: prospectus@bham.ac.uk

Postgraduate Admissions Office
Admissions and Recruitment
The Academic Office
The University of Birmingham
Edgbaston
Birmingham
B15 2TT
United Kingdom

Before completing this application, please refer to the Prospectus for information on programmes, programme requirements and information required by specific Faculties or programmes of study. If you do not have a Prospectus, please write to the above address to obtain one, telling us the subject you are interested in studying.

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1. Surname, principal or family name …… Title (eg Dr, Mr, Mrs, Ms, Miss) ……..
(Overseas students please note that this is the name under which your application will be processed and by which you will be formally addressed).

Personal or forenames (in full) ……

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2. Personal details

Male (M) ☐

Female (F) ☐

Date of birth Day ☐ Month ☐ Year ☐

(a) Permanent address (including postcode)

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……
……

Postcode ……

Telephone: (Home) ……

Telephone: (Business) ……

Fax:……..

Email: ……

(b) Temporary address (if applicable) for correspondence

between the following dates

From …….. To ……...

……..…
……..…
……
……

Postcode ……

Telephone: ……..

Fax: ……

Email: ……

Country of birth …… Nationality ……...

Country of domicile or permanent residence ……

Have you ever lived outside of the United Kingdom or elsewhere in the European Union? Yes/No
If yes, please give details, including dates:

If you are ordinarily resident in the United Kingdom, please complete the attached ethnic monitoring form.

3. Disability: The University is very willing to help students with disabilities. In order to allow us to provide the best available support for you we need to know about the nature of any disability and how it might affect your studies. This will not affect judgements concerning your academic suitability for a course, and will be treated confidentially. It will enable data to be collected from which the progress of equal opportunities for disabled students in higher education can be monitored.

If you are registered disabled with the UK Department for Education and Employment please enter an R in the box. ☐

Please enter in the box the code from the list of statements below which is the most appropriate to you. ☐

0	You do not have a disability nor are you aware of any additional support requirements in study or accommodation.	5	You need personal care support.
1	You have dyslexia.	6	You have mental health difficulties.
2	You are blind/partially sighted	7	You have an unseen disability, eg. diabetes, epilepsy.
3	You are deaf/have a hearing impairment.	8	You have two or more of the above disabilities/special needs.
4	You are a wheelchair user/have mobility difficulties.	9	You have a disability not listed above.

If you enter any code above other than '0', please attach a separate sheet giving details of your disability and any special support needs (including accommodation).

	Day	Month	Year
4. Proposed Starting Date of Study	☐	☐	☐

(Please see Prospectus for details of starting dates for your chosen programme)

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5. Proposed Programme of Study

a. Please tick the boxes to show how you wish to study and give details in Section d or e.

b. What method of study do you propose? Full-time ☐ Part-time ☐

(NB: Part-time study is not normally available to students paying fees at the overseas rate)

c. Do you wish to follow a taught or a research programme? Taught ☐ Research ☐

d. If you wish to follow a taught programme, what is the precise title of the Programme?……

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e. If you wish to follow a programme of Research, what is the subject area?

……

Please attach a research proposal. Depending on the extent to which you have developed your intentions, this may be up to
two sides of A4 in length.

f. In which Faculty to you wish to study (Tick one box)

Arts			Law	
Commerce and Social Science			Medicine and Dentistry	
Education and Continuing Studies			Science	
Engineering				

g. What qualifications do you wish to apply for? (Tick one)

Doctor of Philosophy	PhD		Master of Law	LLM	
Doctor of Clinical Psychology	ClinPsyD		Master of Jurisprudence	MJur	
Doctor of Medicine	MD		Master of Public Health	MPH	
Doctor of Dental Surgery	DDS		Post-experience Diploma		
Master of Philosophy	MPhil		Bachelor of Divinity	BD	
Master of Letters	MLitt		Bachelor of Philosophy	BPhil	
Master of Arts	MA		Postgraduate Diploma		
Master of Music	MMus		Diploma	Dip	
Master of Science	MSc		Postgraduate Certificate		
Master of Business Administration	MBA		Post-experience Certificate		
Master of Education	MEd		Advanced Certificate	AdCert	
			Certificate		

6. Academic Qualifications

If you are a Graduate of, or about to graduate from, a university outside the United Kingdom, please provide a certified transcript of your complete academic record. Please confirm in Section 12 that the transcripts are enclosed or will be forwarded. If you are currently studying at any other university, please enclose details of courses taken.

QUALIFICATIONS ALREADY HELD/TO BE OBTAINED

University or other awarding body	Dates of attendance and whether full-time or part-time	Degree or other qualifications obtained/to be obtained	Class of Honours (if any) or GPA	Subject	Date of Award

7. Professional or other Qualifications

Give brief details of professional or other relevant qualifications (other than those awarded at school) giving the title of the qualification, the awarding institution and the date of the award. Separate sheets may be attached if there is not enough space.……..……
……..

8. English Language Qualifications

If your first language is not English, state which qualification in English Language (eg GCSE or equivalent, IELTS, TOEFL) you hold (with score or grade) or expect to hold before admission. Please refer to Prospectus for details of requirements.

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9. Details of Previous and Present Employment

(Please refer to the Prospectus for Faculty requirements. Do not include temporary appointments unless particularly relevant. Separate sheets may be attached if there is not enough space.)

From	To	Employer	Nature of Responsibilities

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10. Finance

How do you intend to fund your studies?

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11. Referees

Applications cannot be considered until two references have been received. You must complete Section 1 of the reference form and forward a copy to each person whom you wish to nominate as a referee. With each request form is an envelope in which the referee is asked to seal their reply. These envelopes should then be returned to you to be enclosed with this form when you return it to the University of Birmingham. At least one reference should be academic. One referee should relate to your most recent employment, if appropriate.

12. Supporting Documentation

Only one copy of each document is required. All documents should be in English or have a certified translation. Originals of documents should not be sent. Tick boxes where appropriate.

Enclosed	To Follow	
☐	☐	Transcript of overseas qualifications. This must show marks and grades obtained - a certificate alone is not adequate.
☐		References
☐	☐	Evidence of English Language qualifications if your first language is not English.
☐	☐	Statement of research interests.
☐	☐	Registration with the General Medical Council or General Dental Council (full, provisional or temporary.*)
☐	☐	Others (please list – refer to Postgraduate Prospectus for individual Faculty requirements.)

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* Applicants for clinical programmes only.

Applicants to the School of Education please state Registration Number given by the Department for Education and Employment or Overseas Ministry of Education ……

13. Additional Information

Please give on a separate sheet of paper any additional information you consider relevant to your application (eg relevant University subsidiary subjects, GCE 'A' level subjects or equivalent, relevant experience/research interests not included above).

See Prospectus.

14. Interview

(a) Would you be able to come for an interview in Birmingham? Yes/No

(b) If yes, please indicate any dates when you are not available.

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15. (a) From what source did you learn of our courses? (If by advertisement, please specify which newspaper/publication.)

www.tigtag.com

(b) Have you made a previous application to the University of Birmingham and, if so, when?

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16. Declaration

I declare that the information given above is true and complete.

Signed …… Date ……